



GROOVYROO – GROOVYEDU
Groovyroo e.U

Workshops & Classes Handbook



CHOOSE LANGUAGE:



English



Deutsch



Español



GROOVYROO – GROOVYEDU
Groovyroo e.U



GroovyEDU is creative education space of **GroovyRoo at Art Mushroom Studio in Vienna.**

We create **screen-free, hands-on experiences** children can explore art, design, storytelling, creative play and new ideas in a relaxed and supportive environment.

Our workshops are designed to encourage *imagination, confidence, curiosity and independent creative thinking*, while making sure children have plenty of opportunities to simply have fun and make **something of their own.**

What is GroovyEDU?

GroovyEDU offers creative workshops, classes and holiday programs for children, including:

Holidays Programs - Semester Classes - Saturday Workshops

Activities may include: drawing, painting, crafts, clay, character design, storytelling, jewellery making, DIY projects, creative writing, illustration and other hands-on projects.

GroovyEDU is a **creative teaching studio and workshop space, not a kindergarten or daycare facility.**

Our groups are intentionally **kept small** so that children can receive individual guidance and attention.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Who can participate?

The appropriate age range depends on the specific workshop or program.

Most workshops and classes are designed for children **4–10 years old**, while some programs are designed for older children.

Holiday Programs are designed for children aged **6–12**.

Please check the age recommendation for the individual program.

If your child is younger than the stated age range, please contact us so we can discuss whether the activity is suitable.

RECOMMENDED AGES

Little Creators 4–6 years.

Focus: Hands-on tactile projects, sensory exploration, basic design concepts, and fine motor skill development.

Creative Explorers 6–12 years.

Focus: Worldbuilding, character design, mini comics, structured creative problem-solving, and personal style development.

Choosing the right workshop or class

Each workshop has its own age recommendation, theme and creative focus. When choosing a program, please consider:

Your child's age, their interests, the recommended age range, the type of creative activity involved, whether they are comfortable participating independently, the language or languages offered.

If you are unsure which program would be the best fit, feel free to contact us before booking.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Registration & securing a place.

Register through the **GroovyRoo webshop**.

A place is secured **once the booking has been completed and payment has been received through the webshop**.

We do not hold places without completed payment or accept informal reservations by message.

For Holiday Programs, please also review the relevant program information, FAQ and booking terms before completing your purchase.

Because our groups are small, places may become unavailable once the maximum group size has been reached.

Group size

Our workshops are kept small, with a **maximum of 8 children** per group.

Some programs may operate with fewer participants depending on the activity and booking numbers.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Payments & payment deadlines.

Full payment is required at the time of booking.

All workshop, class and program payments are made through the **GroovyRoo webshop only.**

We do not accept partial payments or deposits for workshop and class bookings.

Your child's place is confirmed once the **webshop** checkout has been successfully completed and full payment has been received. Please do not send workshop or class payments by bank transfer, cash or other payment methods unless we have specifically agreed otherwise with you in writing.

For package bookings or programs with multiple sessions, the full package price must be paid through the **webshop** at the time of booking.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Cancellations & missed sessions.

Please check the cancellation conditions that apply to your specific booking before purchasing.

Cancellation and refund conditions may vary depending on the program, package or event.

If your child cannot attend a booked session, please let us know as soon as possible.

Missed sessions are not automatically refundable or transferable.

If your child is unable to attend because of an unexpected circumstance, please contact us and we will review the situation according to the applicable cancellation policy.

For Holiday Programs and other webshop bookings, the cancellation and refund terms provided during the booking process also apply.



GROOVYROO – GROOVYEDU
Groovyroo e.U

What to bring?

Please send your child with:

- A water bottle.
- Their own snack if needed.
- Comfortable clothes suitable for creative activities.
- Clothes that can get a little messy when appropriate.

We provide the creative materials needed for the booked activity.

Children are welcome to bring personal belongings, but please avoid sending valuable or fragile items.

GROOVYEDU CANNOT TAKE RESPONSIBILITY FOR LOST OR DAMAGED PERSONAL BELONGINGS

Food, snacks & allergies.

Children may bring their **own snack** and **water bottle**.

We provide access to **water** and, **where available, fruit tea/hydration during programs**.

Allergies and dietary requirements.

PLEASE INFORM US ABOUT ANY RELEVANT ALLERGIES, INTOLERANCES OR DIETARY REQUIREMENTS DURING REGISTRATION OR BEFORE YOUR CHILD'S PARTICIPATION.

Children should not share food with other participants.

Food sharing is only permitted between siblings or as part of an agreed birthday celebration.

GROOVYEDU DOES NOT PREPARE MEALS OR PROVIDE REGULAR SNACKS FOR CHILDREN.

Parents and guardians remain responsible for providing appropriate food for their child.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Languages & learning.

GroovyEDU offers creative experiences in:

English • German • Spanish

Languages may be used individually or together depending on the program and group.

Our approach is playful and practical rather than based on traditional classroom learning.

Children can develop language skills naturally while creating, playing, listening to stories, discussing ideas and working on projects.

Drop-off & pick-up.

For workshops and classes, children may be brought to the studio shortly before the scheduled start time.

Please arrive approximately 15–5 minutes before the beginning of the activity so that your child can enter comfortably and the workshop can begin on time.

At the end of the activity, please collect your child promptly.

Parents/guardians are responsible for making sure we know who is authorised to collect their child when this is relevant.

If someone other than the usual parent/guardian will collect your child, please inform us in advance.

Children leaving independently.

Children may only leave the studio independently if this has been **communicated and agreed with us in advance.**

Please provide clear written instructions if your child is allowed to leave independently after their workshop or class.

Without prior written permission, children will remain at the studio until collected by an authorised adult.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Late pick-up.

We understand that occasional delays can happen. *There is a **30-minute grace period** after the scheduled end of the activity.*

After the 30-minute grace period has passed, an extra fee of €25 per additional started hour will apply.

Please contact us as soon as possible if you know you are going to be late.

GroovyEDU's responsibility for the scheduled workshop or class ends at the agreed end time, **subject to the 30-minute grace period described above.**

Accessibility & personal belongings.

The **Art Mushroom Studio** is located on the ground floor, making it accessible for *strollers, bicycles, scooters and similar mobility needs.*

PLEASE NOTE THAT WE DO NOT HAVE INDOOR STORAGE FOR STROLLERS, BICYCLES, SCOOTERS, LARGE BAGS OR OTHER PERSONAL BELONGINGS.

Parents and children should therefore avoid bringing unnecessary large items into the studio.

If your child has specific accessibility needs or requires additional support, please contact us before booking so we can discuss what can be accommodated.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Studio access & opening hours.

The Art Mushroom Studio

Handelskai 300A
Ground Floor (EG), Room 4
1020 Vienna, Austria

The studio is a short walk from **U2 Stadion, Tram 18** direction to **Stadion U Station: (Meiereistraße/Handelskai)**, buses **11A** and **22A** are also serving the area.

The studio is open for scheduled workshops, classes and events. Outside scheduled activities, studio visits are by appointment only.

For registered activities, the necessary entry information or access code will be provided to parents/guardians before the scheduled activity.

PLEASE DO NOT SHARE ENTRY INFORMATION OUTSIDE YOUR IMMEDIATE FAMILY.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Inclusion & respectful behaviour.

GroovyEDU welcomes children from different backgrounds, cultures and family environments.

We aim to create a safe, welcoming and respectful creative space where children can express themselves and explore their own ideas.

Children are expected to:

- Treat other children and adults respectfully.
- Respect other people's artwork and belongings.
- Listen to reasonable instructions.
- Use studio materials responsibly.
- Avoid behaviour that could hurt or intimidate others.
- Help keep the creative space safe.

We understand that children have different personalities, needs and ways of learning.

If a child requires additional support, please let us know before participation so we can determine whether we can provide an appropriate environment.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Photography & privacy.

Children's privacy is important to us.

GroovyEDU will only photograph or film children for promotional purposes where the appropriate parental/guardian consent has been provided.

We do not publish identifiable images of children without the required permission.

Parents, guardians and visitors are asked not to photograph or film other children during workshops, classes or events without appropriate permission.

For private events such as birthdays, families and guests are responsible for respecting the privacy of other children and families when taking photographs or videos.

Our general **privacy and data protection practices** apply to all GroovyEDU activities.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Holiday Programs.

GroovyEDU also offers creative Holiday Programs during Austrian school holidays.

Holiday Programs are currently designed for children aged **6–12** and take place in a **small-group, screen-free environment**. The program combines creative exploration with activities such as:

- Art and illustration
- Design and DIY
- Clay and hands-on making
- Character design
- Storytelling
- World-building
- Mini-comics
- Creative problem-solving
- Personal creative style development

Holiday Programs are generally **scheduled from 8:30–13:30**. Groups are kept **small, with a maximum of 8 children**.

Programs are offered in **English, German and Spanish, depending on the individual program**.

Current Holiday Program examples:

Semesterferien

February — 5 days

8:30–13:30

Ages 6–12

Herbstferien

October / November - 4 to 5 days

8:30–13:30

Ages 6–12



GROOVYROO – GROOVYEDU
Groovyroo e.U

Osterferien

March /April — 5 days

8:30–13:30

Ages 6–12

Pfingstenferien

May /June — 1 day

8:30–13:30

Ages 6–12

Sommerferien

July/August — 5 days to 2 months

8:30–13:30

Ages 4–12

Dates, availability and pricing may change. Please check the current program page and webshop before booking.

Holiday Program bookings are completed through the **GroovyRoo webshop, with full payment required at checkout.**

No places are held without completed webshop checkout.

Holiday Program bookings are also subject to the applicable booking, **cancellation and refund terms provided during the booking process.**

What is included in Holiday Programs?

Depending on the program, Holiday Programs may include:

- Creative materials
- Guided creative activities
- Small-group instruction
- Personalised attention
- multilingual support
- Daily hydration/tea
- Creative projects to take home.

Children should bring their own snack and water bottle.



GROOVYROO – GROOVYEDU
Groovyroo e.U

Questions & Contact.

If you have questions about a **workshop, class, age suitability, accessibility, registration** or anything else before booking, please contact us.

We are happy to help you find the right creative experience for your child.

Postal address:

Groovyroo e.U

GroovyEDU - The Art Mushroom Studio

Handelskai 300A/1/EG/02

1020 Vienna, Austria

groovy.edu@groovyroo.net

www.groovyroo.net

So Mush Art. So Mush Fun! 🍄